

## Gonzales Central Appraisal District

1709 E. Sarah Dewitt Unit B • PO Box 867 • Gonzales, TX 78629 Office-830-672-2879 • Fax-830-672-8345 www.gonzalescad.org

## September 19, 2023

Applications are being accepted for Gonzales County residents interested in serving on the Appraisal Review Board.

The ARB is a group of private citizens authorized to hear appeals and determine protests for ad valorem tax purposes. The ARB is a separate authoritative body and are not employees of the Gonzales Central Appraisal District. ARB members are appointed by the local administrative district judge of Gonzales County for two-year terms.

To be eligible for appointment, an applicant must have been a Gonzales County resident for two years, and never have been employed by, or been an officer or director of the Gonzales CAD, along with other eligibility restrictions provided in Texas Property Tax Code Section 6.412.

ARB service typically runs several days throughout April through July. The ARB also meets periodically throughout the remainder of the year to carry out supplemental duties. Per diem compensation is generally in the amount of \$150 per session.

If you are interested in service, applications for potential ARB members will be accepted by the Gonzales CAD on behalf of the Local Administrative District Judge. ARB member applications can be found on the Gonzales CAD website (www.gonzalescad.org) under the Organization – ARB Members section. Submit completed applications by email to: <u>gonzcad@gvec.net</u>

Completed applications may also be hand delivered or mailed to:

Hand Delivery Gonzales CAD	Mailing address Gonzales CAD
1709 E. Sarah Dewitt Dr. Unit B Gonzales,TX	P.O. Box 867 Gonzales, TX 78629

## **APPLICATION FOR APPOINTMENT TO THE**

## **GONZALES COUNTY APPRAISAL REVIEW BOARD**

# Read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the board.

1. Application Information			
Name (Last, First, Middle Initial)		Telephone Number	(area code and number)
	Daytime:		Evening:
Mailing Address (Number, Street or P.O. Box)			
City	State		Zip Code
Social Security Number		Texas Drivers License	

2. Education and Training				
Name of School, City State	Dates Attended Month/Year to Month/Year	Major / Minor	Semester Hours	Diploma or Degree Awarded

List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional membership, licenses, etc.

3. Employment History			
Present/Most Recent Employer Position	Position		
Address	Dates Employed (Month/Year to Month/Year		
Supervisor's Name	Supervisor's Title		
Number of Employees Supervised Directly Indirectly	Reason for Leaving		
Summary of Duties			

Address	
Aug 255	Dates Employed (Month/Year to Month/Year
Supervisor's Name	Supervisor's Title
Number of Employees Supervised Directly Indirectly	Reason for Leaving

3. Employment History			
Previous Employer Position	Position		
Address	Dates Employed (Month/Year to Month/Year		
Supervisor's Name	Supervisor's Title		
Number of Employees Supervised Directly Indirectly	Reason for Leaving		
Summary	r of Duties		

## 4. Eligibility and Conflict of Interest Disclosure

In order to ensure that ARB members are impartial, the law puts a number of limits on who can serve as ARB members. Your answers to these questions will determine whether you are legally eligible to serve on the ARB. For the purpose of these questions:

- A "local government" is a government entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility, or other special district.
- "Appraisal district" refers to the Gonzales Central Appraisal District and to any other appraisal district in the State of Texas.
- "Governing body" means the group of officials that oversee a local government, such as a city council, county commissioners' court, school board of trustees, or board of directors.
- "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- "Part-time employee" includes a substitute teacher. "Contract" means an agreement of any sort.
- "Substantial interest" means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

### Check "Yes" or "No". If you are not sure, write "not sure"

1. Do you reside in the boundaries of the Gonzales Central Appraisal District?	Yes	No
2. Have you resided in the boundaries of the Gonzales Central Appraisal District for at least two years?	Yes	No
3. Are you currently a member of the governing body or an officer of a local government or an appraisal district?	Yes	No
4. Are you currently employed, either full or part-time, by a local government or an appraisal district?	Yes	No
5. Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?	Yes	No
6. Are you a former employee, chief appraiser, or member of the Board of Directors of the Gonzales Central Appraisal District?.	. Yes _	_ No
7. Are you a former member of the governing body or officer of a local government served by the Gonzales Central Appraisal Di	strict a	nd you left
the office within the last four years? (Check "No" if you have been out of the office more than 4 years)	Yes	No
8. Are you currently a member of the Appraisal Review Board of another appraisal district?	Yes	No
9.Is anyone who is related to you by blood or marriage employed by the Gonzales Central Appraisal District?	Yes	No
9a. If "yes, give name and relationship	Yes	No

10. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, or sister, spouse of a br	other o	r sister, step
child, step parent, father-in-law, mother-in-law, or a brother or sister of your spouse who:	Yes	_No
• Is a member of the Board of Directors or an officer of the Gonzales Central Appraisal District?	Yes	_No
• Does business in the Gonzales Central Appraisal District as a paid property tax consultant?	Yes	_No
<ul> <li>Performs appraisals for use in property tax proceedings in the appraisal district?</li> </ul>	Yes	_No
11. Have you previously served all or part of three terms as a member of the Appraisal Review Board		
of the Gonzales Central Appraisal District?	Yes	_No
12. Have you previously appeared before the Gonzales County Appraisal Review Board for compensation (i.e., as a tax consulta	nt, acco	ountant,
appraiser, or representative of a property owner)?	Yes	_No
13. Do you or your spouse have a contract with a local government or an appraisal district?	Yes	_No
14. Does a business in which you or your spouse own a substantial interest have a contract with a local government		
or an appraisal district?	Yes	_No
15. Do you or your spouse own an interest in property on which delinquent taxes are due and the tax is not deferred or		
being paid under an installment agreement?	Yes	_ No
16. Are you presently under indictment or have previously been convicted of a felony or a misdemeanor involving moral turpite	ıde? Ye	s No
16a. If "Yes, explain:		
17. Are you a U.S. Citizen?	Yes	_No
17a. If you answered "No" to Question 17, are you eligible to be employed under a visa or entry permit?	Yes	_ No

An answer of "No" to questions 1, 2, or 17a or an answer of "Yes" to questions 3-14 indicates that you are not legally eligible to serve on the Appraisal Review Board. If you answered "Yes" to questions 15, you may become eligible by paying the tax.

### 5. Optional Statement

Briefly state why you should be considered for appointment to the Appraisal Review Board.

6. References			
Name Occupation Phone Number			
1			
2			
3			
In which geographical area do you reside?			
Ethnicity- Black, Hispanic, Anglo, Other?			
(Asked only because of desire to ethnically balance the board)			
Age: Under 25 25-34 35-44 45-54 55-64 65+			
7. Signature and Affirmation			

#### Signature and Affirmation of Person Preparing This Application

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief. I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for the Gonzales Central Appraisal District.

Printed Name	Applicant Signature	Date